

Open Course Calendar

January 2009 to December 2009

MSM

MSM Safety Management Services

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Open Course Calendar - Jan 2009 to Dec 2009

Prices includes registration and moderation fees, and on successful completion Certificates will be awarded.

All fees are per person + VAT. Please either use the enclosed booking form or you can book online where you will find complete descriptions for all of our Open Courses. Please see the booking form for Terms and Conditions.

130 +
COURSES
ONLINE

Institute of Occupational Safety and Health (IOSH)

www.iosh-training.co.uk - for up-to-date course information



CMT 04 - Managing Safely - is a course for managers and supervisors in any sector and any organisation. It's designed to give managers all they need to know to help them handle health and safety in their teams. The flexible new high impact programme covers all the main health and safety issues, and includes a session tackling the environment too. The course lasts for 24 hours in total. Managing Safely can be delivered over a full week or on single days or as an evening course and has eight modules:

CMT 05 - Working Safely - is a one-day course for staff from any sector with no supervisory or managerial responsibility. It provides a grounding in the essentials of health and safety – everyone at work should have an understanding of why they must 'work safely' and this course offers exactly that. Working Safely introduces a completely new approach to health and safety training and offers all the basics in a high impact interactive package.

CMT 83 - Directing Safely - aims to ensure that people at the most senior levels appreciate health and safety. The course reflects the principles embodied in:

- The Health and Safety Executive's guidance, 'Successful Health and Safety Management' (HSG65),
- The Turnbull report ('Internal controls: Guidance for Directors on the Combined Code'),
- The DETR/HEC's 'Revitalising Health and Safety' strategy statement.

The course is intended for people with strategic responsibility for determining and implementing effective health and safety management within an organisation. The term 'small and medium sized enterprises' applies to organisations with fewer than 250 employees.

Please note: from April 2003 all IOSH certificates issued as a result of successful completion of a training course will be valid for three years only from date of issue.

Training Course	Duration	Code	Dates	Venue	Cost
Institute of Occupational Safety and Health Managing Safely	4 Days	CMT 04	Course 1/09 - 6th to 9th January 2009 Course 2/09 - 6th to 9th October 2009	Norwich	£650
Institute of Occupational Safety and Health Managing Safely	4 Days	CMT 04	Course 1/09 - 24th to 27th February 2009 Course 2/09 - 27th to 30th October 2009	Chelmsford	£650
Institute of Occupational Safety and Health Managing Safely	4 Days	CMT 04	Course 1/09 - 6th to 9th April 2009 Course 2/09 - 12th to 15th October 2009	Manchester	£650
Institute of Occupational Safety and Health Managing Safely	4 Days	CMT 04	Course 1/09 - 24th to 27th February 2009 Course 2/09 - 27th to 30th October 2009	Guildford	£650
Institute of Occupational Safety and Health Managing Safely	4 Days	CMT 04	Course 1/09 - 16th to 19th March 2009 Course 2/09 - 1st to 4th September 2009	Poole	£650
Institute of Occupational Safety and Health Working Safely	1 Day	CMT 05	Course 1/09 - 23rd January 2009 Course 2/09 - 21st August 2009 Course 2/09 - 18th December 2009	Norwich	£125
Institute of Occupational Safety and Health Working Safely	1 Day	CMT 05	Course 1/09 - 13th February 2009 Course 2/09 - 7th August 2009 Course 2/09 - 11th December 2009	Chelmsford	£125
Institute of Occupational Safety and Health Working Safely	1 Day	CMT 05	Course 1/09 - 2nd February 2009 Course 2/09 - 1st June 2009 Course 2/09 - 18th September 2009	Manchester	£125
Institute of Occupational Safety and Health Managing Safely - Certificate Renewal	1 Day	CMT 80	Course 1/09 - 13th February 2009 Course 2/09 - 5th October 2009	Norwich	£200
Institute of Occupational Safety and Health Managing Safely - Certificate Renewal	1 Day	CMT 80	Course 1/09 - 9th February 2009 Course 2/09 - 19th October 2009	Chelmsford	£200
Institute of Occupational Safety and Health Managing Safely - Certificate Renewal	1 Day	CMT 80	Course 1/09 - 6th February 2009 Course 2/09 - 30th October 2009	Manchester	£200
Institute of Occupational Safety and Health Managing Safely - Certificate Renewal	1 Day	CMT 80	Course 1/09 - 23rd February 2009 Course 2/09 - 23rd October 2009	Guildford	£200
Institute of Occupational Safety and Health Managing Safely - Certificate Renewal	1 Day	CMT 80	Course 1/09 - 23rd February 2009 Course 2/09 - 2nd October 2009	Poole	£200
Institute of Occupational Safety and Health Directing Safely	1 Day	CMT 83	Course 1/09 - 2nd February 2009 Course 2/09 - 7th September 2009	Norwich	£200
Institute of Occupational Safety and Health Managing Safely - Certificate Renewal	1 Day	CMT 83	Course 1/09 - 9th February 2009 Course 2/09 - 21st September 2009	Chelmsford	£200
Institute of Occupational Safety and Health Directing Safely	1 Day	CMT 83	Course 1/09 - 2nd March 2009 Course 2/09 - 25th September 2009	Manchester	£200
Institute of Occupational Safety and Health Directing Safely	1 Day	CMT 83	Course 1/09 - 16th February 2009 Course 2/09 - 2nd November 2009	Guildford	£200
Institute of Occupational Safety and Health Directing Safely	1 Day	CMT 83	Course 1/09 - 20th March 2009 Course 2/09 - 26th October 2009	Poole	£200

The National Examination Board in Occupational Safety and Health (NEBOSH)

www.ukafety-training.co.uk - for up-to-date course information



CMT 01 - NEBOSH National General Certificate - is a qualification designed to help those with health and safety responsibilities, for example, managers, supervisors and employee representatives, to carry out their duties at work and more effectively and to protect the organisations for which they work.

CMT 02 - NEBOSH Construction Certificate - is a qualification both for those with construction management responsibilities and for those who are required to provide routine, day-to-day advice on health, safety and welfare in construction work. The syllabus covers much of the same material as the General Certificate but with specific emphasis on the construction environment. There is a practical assessment and a written examination

CMT 95 - NEBOSH Construction Conversion - if you have completed and achieved either the NEBOSH National General Certificate, NEBOSH Certificate in Fire Safety and Risk Management or Unit A of the NEBOSH National Diploma within the last five years, you only need to attend weeks 2 and 3 of CMT 02 with week 1 being exempt, to obtain the NEBOSH Construction Certificate.

Is this qualification recognised?

The NEBOSH National General Certificate meets the academic requirements for Technician membership (TechIOSH) of the Institute of Occupational Safety and Health (IOSH) and Associate membership (AIIRSM) of the International Institute of Risk and Safety Management (IIRSM).

Training Course	Duration	Code	Dates	Venue	Cost
The National Examination Board in Occupational Safety and Health (NEBOSH) National General Certificate in Occupational Safety and Health	10 Days + Exam	CMT 01	Course 1/09 - 6th, 13th, 20th & 27th March, 3rd, 17th & 24th April, 1st, 8th & 15th May 2009 & Exam - 5th June 2008 (or Day 1 to 5 may be taken as a block - 9th to 13th March) Course 2/09 - 24th September, 1st, 8th, 15th, 22nd & 29th October, 5th, 12th, 19th & 26th November 2009 Exam - 6th December 2009 Course 3/09 - Block 1 - 12th to 16th October 2009 Block 2 - 9th to 13th November 2009 Exam - 6th December 2009	Norwich	£1100
The National Examination Board in Occupational Safety and Health (NEBOSH) National Certificate in Construction Safety and Health	15 Days + 2 x ½ Day Exams	CMT 02	Course 1/09 - Block 1 - 9th to 13th March 2009 (or 6th, 13th, 20th & 27th March & 3rd April) Block 2 - 20th to 24th April 2009 Block 3 - 18th to 22nd May 2009 Exam - 4th & 5th June 2009 Course 2/09 - Block 1 - 12th to 16th October 2009 (or 24th September, 1st, 8th, 15th, 22nd & 29th October 2009) Block 2 - 2nd to 6th November 2009 Block 3 - 23rd to 27th November 2009 Exam - 3rd & 4th December 2009	Norwich	£1850
The National Examination Board in Occupational Safety and Health (NEBOSH) National Certificate in Construction Safety and Health	15 Days + 2 x ½ Day Exams	CMT 02	Course 1/09 - Block 1 - 23rd to 27th March 2009 Block 2 - 20th to 24th April 2009 Block 3 - 11th to 15th May 2009 Exam - 4th & 5th June 2009 Course 2/09 - Block 1 - 7th to 11th September 2009 Block 2 - 5th to 9th October 2009 Block 3 - 16th to 20th November 2009 Exam - 3rd & 4th December 2009	Manchester	£1850
The National Examination Board in Occupational Safety and Health (NEBOSH) National Certificate in Construction Safety and Health	15 Days + 2 x ½ Day Exams	CMT 02	Course 1/09 - Block 1 - 23rd to 27th March 2009 Block 2 - 20th to 24th April 2009 Block 3 - 11th to 15th May 2009 Exam - 4th & 5th June 2009 Course 2/09 - Block 1 - 7th to 11th September 2009 Block 2 - 5th to 9th October 2009 Block 3 - 16th to 20th November 2009 Exam - 3rd & 4th December 2009	Poole	£1850
The National Examination Board in Occupational Safety and Health (NEBOSH) National Certificate in Construction Safety and Health - Conversion Course	10 Days + 1 x ½ Day Exam	CMT 95	Course 1/09 - Block 1 - exempt Block 2 - 20th to 24th April 2009 Block 3 - 18th to 22nd May 2009 Exam - 5th June 2009 Course 2/09 - Block 1 - exempt Block 2 - 2nd to 6th November 2009 Block 3 - 23rd to 27th November 2009 Exam - 3rd December 2009	Norwich	£1250
The National Examination Board in Occupational Safety and Health (NEBOSH) National Certificate in Construction Safety and Health - Conversion Course	10 Days + 1 x ½ Day Exam	CMT 95	Course 1/09 - Block 1 - exempt Block 2 - 20th to 24th April 2009 Block 3 - 11th to 15th May 2009 Exam - 5th June 2009 Course 2/09 - Block 1 - exempt Block 2 - 5th to 9th October 2009 Block 3 - 16th to 20th November 2009 Exam - 3rd December 2009	Manchester	£1250
The National Examination Board in Occupational Safety and Health (NEBOSH) National Certificate in Construction Safety and Health - Conversion Course	10 Days + 1 x ½ Day Exam	CMT 95	Course 1/09 - Block 1 - exempt Block 2 - 20th to 24th April 2009 Block 3 - 11th to 15th May 2009 Exam - 5th June 2009 Course 2/09 - Block 1 - exempt Block 2 - 5th to 9th October 2009 Block 3 - 16th to 20th November 2009 Exam - 3rd December 2009	Poole	£1250

CITB Construction Skills Site Safety Plus

www.smsts-training.co.uk - for up-to-date course information



The CITB-Construction Skills Site Safety Plus - Site Management Safety Training Scheme (SMSTS) was devised to assist site managers and potential site managers, to develop knowledge, awareness and understanding of their legal, moral and social responsibilities in respect of health, safety and welfare on construction sites.

The SMSTS course is one of the most highly respected qualifications for persons who are responsible for the management of construction activities such as construction, building maintenance or facilities management. Many employers insist that all their site managers hold the certificate.

CMT 03 - SMSTS - It is appropriate for Project Manager's, Site Manager's and Supervisor's as well as Proprietors of smaller companies. We are also seeing an increasing number of client-based personnel benefiting from the course. SMSTS certificate holders will need to renew their certificate every five years by way of the refresher course. A CITB grant of up to £531 is available for this course.

Training Course	Duration	Code	Dates	Venue	Cost
CITB-Construction Skills Site Safety Plus Scheme - Site Management Safety Training Scheme (SMSTS) <small>Note: This includes the CITB Publications GE700 at £69.50 and XA6 at £28.50 and £35.00 for the issue of the CITB Certificate</small>	5 Days	CMT 03	Course 1/09 - 22nd, 29th January & 5th, 12th, 19th February 2009 Course 2/09 - 2nd, 9th, 16th, 23rd & 30th April 2009 Course 3/09 - Block - 11th to 15th May 2009 Course 4/09 - 2nd, 9th, 16th, 23rd & 30th June 2009 Course 5/09 - Block - 10th to 14th August 2009 Course 6/09 - 2nd, 9th, 16th, 23rd & 30th September 2009 Course 7/09 - Block - 16th to 20th November 2009	Norwich	£625
CITB-Construction Skills Site Safety Plus Scheme - Site Management Safety Training Scheme (SMSTS) <small>Note: This includes the CITB Publications GE700 at £69.50 and XA6 at £28.50 and £35.00 for the issue of the CITB Certificate</small>	5 Days	CMT 03	Course 1/09 - 3rd, 10th, 17th, 24th February & 4th March 2009 Course 2/09 - 29th May & 5th, 12th, 19th, 26th June 2009 Course 3/09 - 1st, 8th, 15th, 22nd & 29th September 2009 Course 4/09 - 20th, 27th November & 1st, 8th, 15th December 2009	Chelmsford	£625
CITB-Construction Skills Site Safety Plus Scheme - Site Management Safety Training Scheme (SMSTS) <small>Note: This includes the CITB Publications GE700 at £69.50 and XA6 at £28.50 and £35.00 for the issue of the CITB Certificate</small>	5 Days	CMT 03	Course 1/09 - 29th, 30th January & 5th, 6th, 13th February 2009 Course 2/09 - Block - 18th to 22nd May 2009 Course 3/09 - 2nd, 3rd, 9th, 10th & 17th July 2009 Course 4/09 - 30th November & 1st, 7th, 8th, 14th December 2009	Manchester	£625
CITB-Construction Skills Site Safety Plus Scheme - Site Management Safety Training Scheme (SMSTS) <small>Note: This includes the CITB Publications GE700 at £69.50 and XA6 at £28.50 and £35.00 for the issue of the CITB Certificate</small>	5 Days	CMT 03	Course 1/09 - 13th, 14th, 20th, 21st & 27th January 2009 Course 2/09 - 17th, 18th, 24th, 25th & 29th March 2009 Course 3/09 - 1st, 8th, 15th, 22nd & 29th June 2009 Course 4/09 - 3rd, 4th, 10th, 11th & 16th November 2009	Guildford	£625
CITB-Construction Skills Site Safety Plus Scheme - Site Management Safety Training Scheme (SMSTS) <small>Note: This includes the CITB Publications GE700 at £69.50 and XA6 at £28.50 and £35.00 for the issue of the CITB Certificate</small>	5 Days	CMT 03	Course 1/09 - 17th, 18th, 24th, 25th February & 3rd March 2009 Course 2/09 - 12th, 13th, 14th, 19th & 20th May 2009 Course 3/09 - Block - 20th to 24th June 2009 Course 4/09 - 9th, 10th, 11th, 15th & 16th September 2009 Course 5/09 - 24th, 25th, 26th November & 1st, 2nd December 2009	Poole	£625
CITB-Construction Skills Site Safety Plus Scheme - Site Management Safety Training Scheme (SMSTS) <small>Note: This includes the CITB Publications GE700 at £69.50 and XA6 at £28.50 and £35.00 for the issue of the CITB Certificate</small>	5 Days	CMT 03	Course 1/09 - 27th, 28th January & 3rd, 4th, 12th February 2009 Course 2/09 - 2nd, 3rd, 8th, 9th & 10th June 2009 Course 3/09 - 19th, 20th, 21st, 28th & 29th October 2009	Motherwell	£625
CITB-Construction Skills Site Safety Plus Scheme - Site Management Safety Training Scheme (SMSTS) <small>Note: This includes the CITB Publications GE700 at £69.50 and XA6 at £28.50 and £35.00 for the issue of the CITB Certificate</small>	5 Days	CMT 03	Course 1/09 - 3rd, 10th, 17th, 24th & 31st March 2009 Course 2/09 - 7th, 14th, 21st, 28th May & 4th June 2009 Course 3/09 - 30th July & 6th, 13th, 20th, 27th August 2009 Course 4/09 - 22nd, 29th October & 5th, 12th, 19th November 2009	Huntingdon	£625

CITB Grants Available

Attendance grant of £35 per day for all courses. Achievement grants are available as follows:

£100 for achievement of the two day SSSTS course and the two day SMSTS Refresher course. £250 for achievement of the full five day SMSTS course.

If your employee does not pass the end of course examination the attendance grant only will be payable.

Grant is payable for any additional days required to complete the qualification providing the Site Safety Plus criteria are met.

You will receive an additional 25% supplementary payment automatically if you are eligible.

This rate may be reduced if sufficient Levy funding is not available. This is only likely to take effect in exceptional circumstances.

For achievements awarded or courses attended within the 2008/2009 CITB-ConstructionSkills Grants Scheme Year your claim must be received no later than 31st October 2009. Claims received after this date will be rejected.

CMT 86 - Health and Safety Awareness - This course is for those who have or are about to enter the construction and civil engineering industry as a member of the workforce to help them understand the potential hazards that they face at work on site. A CITB grant of up to £43 is available for this course.

Training Course	Duration	Code	Dates	Venue	Cost
CITB-Construction Skills Site Safety Plus Scheme - Health and Safety Awareness <small>Note: This includes the CITB Publication GE 707 at £8.00 and £35.00 for issue of the CITB Certificate</small>	1 Day	CMT 86	Course 1/09 - 20th February 2008 Course 2/09 - 18th May 2009 Course 3/09 - 23rd November 2009	Norwich	£125
CITB-Construction Skills Site Safety Plus Scheme - Health and Safety Awareness <small>Note: This includes the CITB Publication GE 707 at £8.00 and £35.00 for issue of the CITB Certificate</small>	1 Day	CMT 86	Course 1/09 - 30th January 2009 Course 2/09 - 30th April 2009 Course 3/09 - 26th June 2009 Course 4/09 - 4th September 2009 Course 5/09 - 20th November 2009	Huntingdon	£125

CMT 40 - SMSTS Refresher - This course is designed for those who currently hold the site Management Safety Training Scheme Certificate and now wish to update their skills and knowledge in line with current legislation and require to renew their CITB 5 day Site Management Safety Training Scheme Certificate. A CITB grant of up to £212 is available for this course.

Training Course	Duration	Code	Dates	Venue	Cost
CITB-Construction Skills Site Safety Plus Scheme - Site Management Safety Training Scheme (SMSTS) - Refresher <small>Note: This includes the CITB Publication GE700 at £69.50 and £35.00 for the issue of the CITB Certificate</small>	2 Days	CMT 40	Course 1/09 - 27th & 28th January 2009 Course 2/09 - 21st & 22nd April 2009 Course 3/09 - 17th & 18th June 2009 Course 4/09 - 3rd & 4th September 2009 Course 5/09 - 26th & 27th November 2009	Norwich	£340
CITB-Construction Skills Site Safety Plus Scheme - Site Management Safety Training Scheme (SMSTS) - Refresher <small>Note: This includes the CITB Publication GE700 at £69.50 and £35.00 for the issue of the CITB Certificate</small>	2 Days	CMT 40	Course 1/09 - 14th & 15th January 2009 Course 2/09 - 1st & 2nd April 2009 Course 3/09 - 14th & 15th July 2009 Course 4/09 - 1st & 2nd October 2009 Course 5/09 - 16th & 17th December 2009	Chelmsford	£340
CITB-Construction Skills Site Safety Plus Scheme - Site Management Safety Training Scheme (SMSTS) - Refresher <small>Note: This includes the CITB Publication GE700 at £69.50 and £35.00 for the issue of the CITB Certificate</small>	2 Days	CMT 40	Course 1/09 - 3rd & 4th March 2009 Course 2/09 - 23rd & 24th June 2009 Course 3/09 - 16th & 17th September 2009 Course 4/09 - 2nd & 3rd December 2009	Manchester	£340
CITB-Construction Skills Site Safety Plus Scheme - Site Management Safety Training Scheme (SMSTS) - Refresher <small>Note: This includes the CITB Publication GE700 at £69.50 and £35.00 for the issue of the CITB Certificate</small>	2 Days	CMT 40	Course 1/09 - 22nd & 23rd January 2009 Course 2/09 - 19th & 20th March 2009 Course 3/09 - 23rd & 24th June 2009 Course 4/09 - 5th & 6th November 2009	Guildford	£340
CITB-Construction Skills Site Safety Plus Scheme - Site Management Safety Training Scheme (SMSTS) - Refresher <small>Note: This includes the CITB Publication GE700 at £69.50 and £35.00 for the issue of the CITB Certificate</small>	2 Days	CMT 40	Course 1/09 - 19th & 20th February 2009 Course 2/09 - 21st & 22nd May 2009 Course 3/09 - 7th & 8th September 2009 Course 4/09 - 3rd & 4th December 2009	Poole	£340
CITB-Construction Skills Site Safety Plus Scheme - Site Management Safety Training Scheme (SMSTS) - Refresher <small>Note: This includes the CITB Publication GE700 at £69.50 and £35.00 for the issue of the CITB Certificate</small>	2 Days	CMT 40	Course 1/09 - 10th & 11th February 2009 Course 2/09 - 4th & 5th June 2009 Course 3/09 - 26th & 27th October 2009	Motherwell	£340
CITB-Construction Skills Site Safety Plus Scheme - Site Management Safety Training Scheme (SMSTS) - Refresher <small>Note: This includes the CITB Publication GE700 at £69.50 and £35.00 for the issue of the CITB Certificate</small>	2 Days	CMT 40	Course 1/09 - 4th & 5th February 2009 Course 2/09 - 12th & 13th May 2009 Course 3/09 - 11th & 12th August 2009 Course 4/09 - 17th & 18th November 2009	Huntingdon	£340

CMT 87 - SSSTS - This course is for first line managers - those who have, or are about to acquire supervisory responsibilities. It provides an introduction to health and safety, welfare and environmental issues for those requiring an understanding of their legal responsibilities relevant to their work activities. It will provide a sound knowledge base to enable them to give valuable assistance in safely managing a construction site. A CITB grant of up to £212 is available for this course.

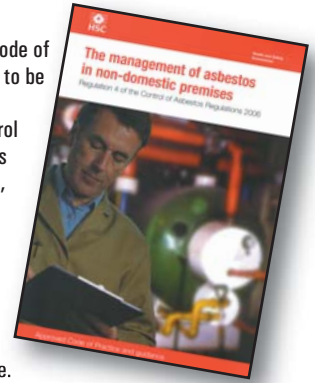
Training Course	Duration	Code	Dates	Venue	Cost
CITB-Construction Skills Site Safety Plus Scheme - Site Supervisor's Safety Training Scheme (SSSTS) <small>Note: This includes the CITB Publication GE 706 at £15.60, £35.00 for the issue of the CITB Certificate and £17.50 for the Toolbox Talk Manual</small>	2 Days	CMT 87	Course 1/09 - 20th & 21st January 2009 Course 2/09 - 31st March & 1st April 2009 Course 3/09 - 10th & 11th June 2009 Course 4/09 - 10th & 11th September 2009 Course 5/09 - 24th & 25th November 2009	Norwich	£250
CITB-Construction Skills Site Safety Plus Scheme - Site Supervisor's Safety Training Scheme (SSSTS) <small>Note: This includes the CITB Publication GE 706 at £15.60, £35.00 for the issue of the CITB Certificate and £17.50 for the Toolbox Talk Manual</small>	2 Days	CMT 87	Course 1/09 - 12th & 13th January 2009 Course 2/09 - 6th & 7th April 2009 Course 3/09 - 6th & 7th July 2009 Course 4/09 - 24th & 25th September 2009 Course 5/09 - 16th & 17th December 2009	Chelmsford	£250
CITB-Construction Skills Site Safety Plus Scheme - Site Supervisor's Safety Training Scheme (SSSTS) <small>Note: This includes the CITB Publication GE 706 at £15.60, £35.00 for the issue of the CITB Certificate and £17.50 for the Toolbox Talk Manual</small>	2 Days	CMT 87	Course 1/09 - 5th & 6th March 2009 Course 2/09 - 25th & 26th June 2009 Course 3/09 - 23rd & 24th September 2009 Course 4/09 - 9th & 10th December 2009	Manchester	£250
CITB-Construction Skills Site Safety Plus Scheme - Site Supervisor's Safety Training Scheme (SSSTS) <small>Note: This includes the CITB Publication GE 706 at £15.60, £35.00 for the issue of the CITB Certificate and £17.50 for the Toolbox Talk Manual</small>	2 Days	CMT 87	Course 1/09 - 15th & 16th January 2009 Course 2/09 - 26th & 27th March 2009 Course 3/09 - 2nd & 3rd June 2009 Course 4/09 - 12th & 13th November 2009	Guildford	£250
CITB-Construction Skills Site Safety Plus Scheme - Site Supervisor's Safety Training Scheme (SSSTS) <small>Note: This includes the CITB Publication GE 706 at £15.60, £35.00 for the issue of the CITB Certificate and £17.50 for the Toolbox Talk Manual</small>	2 Days	CMT 87	Course 1/09 - 26th & 27th February 2009 Course 2/09 - 15th & 16th June 2009 Course 3/09 - 17th & 18th September 2009 Course 4/09 - 16th & 17th December 2009	Poole	£250
CITB-Construction Skills Site Safety Plus Scheme - Site Supervisor's Safety Training Scheme (SSSTS) <small>Note: This includes the CITB Publication GE 706 at £15.60, £35.00 for the issue of the CITB Certificate and £17.50 for the Toolbox Talk Manual</small>	2 Days	CMT 87	Course 1/09 - 10th & 11th February 2009 Course 2/09 - 11th & 12th June 2009 Course 3/09 - 22nd & 23rd October 2009	Motherwell	£250
CITB-Construction Skills Site Safety Plus Scheme - Site Supervisor's Safety Training Scheme (SSSTS) <small>Note: This includes the CITB Publication GE 706 at £15.60, £35.00 for the issue of the CITB Certificate and £17.50 for the Toolbox Talk Manual</small>	2 Days	CMT 87	Course 1/09 - 11th & 12th February 2009 Course 2/09 - 19th & 20th May 2009 Course 3/09 - 18th & 19th August 2009 Course 4/09 - 20th & 21st October 2009 Course 5/09 - 9th & 10th December 2009	Huntingdon	£250

The Control of Asbestos Regulations 2006

CMT 59 - Asbestos Awareness Management & Control - The Control of Asbestos Regulations 2006, together with the HSC Approved Code of Practice places duties on occupiers, managers and contractors to be aware of both the potential risks with asbestos containing material and to be able to manage the risk. This course takes candidates through the process of initial identification through to disposal of the material.

CMT 77 - Asbestos Awareness, to include safe working procedures with non-licensable asbestos containing materials - The Control of Asbestos Regulations 2006, together with the HSC Approved Code of Practice requires that if you work with any of the following occupations and are working in buildings built or refurbished prior to 2000 that formal training requires to be provided. Heating and ventilations engineers, carpenters and joiners, roofing contractors, plasterers, fire and burglar alarm installers, gas fitters, general maintenance staff such as caretakers, cable layers, electricians, demolition workers, shop fitters, computer installers, telecommunications engineers, building surveyors. This course provides an understanding of where asbestos may be present, how to recognise possible sources and how to follow safe work procedures to minimise exposure. The course is suitable for all tradesmen, manual workers, team leaders and supervisors.

CMT 89 - Asbestos Refresher - For persons undertaking removal of licensed asbestos containing materials and requiring updating of their training in accordance with the conditions of their licence This course meets the requirements of refresher training in accordance with The Control of Asbestos Regulations 2006 and is also suitable for scaffolding contractors who hold or who are obtaining an HSE asbestos licence.



Training Course	Duration	Code	Dates	Venue	Cost
Asbestos Awareness Management & Control	1 Day	CMT 59	Course 1/09 - 26th January 2009 Course 2/09 - 29th May 2009 Course 3/09 - 28th July 2009 Course 4/09 - 7th October 2009	Norwich	£125
Asbestos Awareness Management & Control	1 Day	CMT 59	Course 1/09 - 19th January 2009 Course 2/09 - 1st September 2009	Chelmsford	£125
Asbestos Awareness Management & Control	1 Day	CMT 59	Course 1/09 - 19th January 2009 Course 2/09 - 8th July 2009	Guildford	£125
Asbestos Awareness Management & Control	1 Day	CMT 59	Course 1/09 - 23rd February 2009 Course 2/09 - 23rd November 2009	Poole	£125
Asbestos Awareness	½ Day	CMT 77	Course 1/09 - 16th March 2009 Course 2/09 - 22nd June 2009 Course 3/09 - 9th October 2009	Norwich	£95
Asbestos Awareness	½ Day	CMT 77	Course 1/09 - 23rd March 2009 Course 2/09 - 16th August 2009 Course 3/09 - 11th December 2009	Chelmsford	£95
Asbestos Awareness	½ Day	CMT 77	Course 1/09 - 12th January 2009 Course 2/09 - 23rd March 2009 Course 3/09 - 4th August 2009	Guildford	£95
Asbestos Awareness	½ Day	CMT 77	Course 1/09 - 26th January 2009 Course 2/09 - 18th June 2009 Course 3/09 - 5th August 2009	Poole	£95
Asbestos Refresher	1 Day	CMT 89	Course 1/09 - 16th February 2009 Course 2/09 - 2nd September 2009	Norwich	£180

Principal Contractor

CMT 12 - Managing the Role of the Principal Contractor - This course is for all persons who are required to take on the duty of principal contractor. Provides information on the maintenance of the health and safety plan and the records to be maintained.

Training Course	Duration	Code	Dates	Venue	Cost
CDM for the Principal Contractor	1 Day	CMT 12	Course 1/09 - 30th January 2009 Course 2/09 - 28th April 2009 Course 3/09 - 26th August 2009 Course 4/09 - 4th December 2009	Norwich	£125
CDM for the Principal Contractor	1 Day	CMT 12	Course 1/09 - 8th April 2009 Course 2/09 - 7th October 2009	Chelmsford	£125
CDM for the Principal Contractor	1 Day	CMT 12	Course 1/09 - 29th April 2009 Course 2/09 - 8th July 2009	Manchester	£125
CDM for the Principal Contractor	1 Day	CMT 12	Course 1/09 - 11th February 2009 Course 2/09 - 11th May 2009	Poole	£125

Selection of Other Training Courses

Training Course	Duration	Code	Dates	Cost
Scaffold Safety Inspection	1 Day	CMT 11	Dates and venue on application	£125
Safe Erection of Tower Scaffolds	½ Day	SO 5	Dates and venue on application	£75
Accident and Incident Investigation	1 Day	CMT 98	Dates and venue on application	£150
Plant Operator Training and Assessments	½ Day	SO 57	Dates and venue on application	£75
Safety in the use of Abrasive and Diamond Wheel Machines	½ Day	SO 8	Dates and venue on application	£75

Risk Assessments and Method Statements

CMT 11 - Risk Assessments and Method Statements - This course provides a basic introduction into the risk assessment and method statement process. The course is designed for supervisors and managers who are required to produce risk assessments and method statements.

Training Course	Duration	Code	Dates	Venue	Cost
Risk Assessments and Method Statements	1 Day	CMT 14	Course 1/09 - 3rd February 2009 Course 2/09 - 29th July 2009	Norwich	£125
Risk Assessments and Method Statements	1 Day	CMT 14	Course 1/09 - 22nd February 2009 Course 2/09 - 6th August 2009	Chelmsford	£125
Risk Assessments and Method Statements	1 Day	CMT 14	Course 1/09 - 13th March 2009 Course 2/09 - 16th October 2009	Manchester	£125
Risk Assessments and Method Statements	1 Day	CMT 14	Course 1/09 - 11th May 2009 Course 2/09 - 27th November 2009	Guildford	£125
Risk Assessments and Method Statements	1 Day	CMT 14	Course 1/09 - 9th March 2009 Course 2/09 - 27th October 2009	Poole	£125
Risk Assessments and Method Statements	1 Day	CMT 14	Course 1/09 - 15th May 2009 Course 2/09 - 4th December 2009	Huntingdon	£125

The Construction (Design & Management) Regulations 2007

CMT 13 - The Construction (Design & Management) Regulations 2007 - CDM Coordinator - This course is designed for architects, engineers and safety advisors who may be required to undertake the role of CDM Coordinator and assist in demonstrating competence in accordance with The Construction (Design & Management) Regulations 2007.



Training Course	Duration	Code	Dates	Venue	Cost
The CDM Regulations - CDM Co-ordinator	2 Days	CMT 13	Course 1/09 - 18th & 19th February 2009 Course 2/09 - 24th & 25th August 2009	Norwich	£280
The CDM Regulations - CDM Co-ordinator	2 Days	CMT 13	Course 1/09 - 27th & 28th April 2009 Course 2/09 - 6th & 7th July 2009	Manchester	£280

Instructional Techniques

CMT 84 - Train the Trainer - This course is designed for anyone who is required to give basic training or instructions on work practices and covers different styles of instructional techniques. Candidates are required to deliver a short training session on a subject they are familiar with as part of the formal assessment.

Training Course	Duration	Code	Dates	Venue	Cost
Train the Trainer	1 Day	CMT 84	Course 1/09 - 5th March 2009 Course 2/09 - 28th September 2009	Norwich	£125
Train the Trainer	1 Day	CMT 84	Course 1/09 - 3rd April 2009 Course 2/09 - 30th September 2009	Chelmsford	£125
Train the Trainer	1 Day	CMT 84	Course 1/09 - 1st July 2009 Course 2/09 - 11th December 2009	Manchester	£125
Train the Trainer	1 Day	CMT 84	Course 1/09 - 3rd August 2009 Course 2/09 - 9th November 2009	Guildford	£125
Train the Trainer	1 Day	CMT 84	Course 1/09 - 19th June 2009 Course 2/09 - 14th December 2009	Poole	£125

Course Administration and Booking Procedure

Booking Procedure

Provisional bookings can be made by telephone but must be confirmed by booking form, purchase order, fax, letter or email. Any provisional booking that has not been confirmed fourteen days prior to the start of the course may be removed. Joining instructions, a location map (and an accommodation list if requested) will be sent as soon as payment has been received. Wherever possible invoices will be raised in advance and payment should be received by us seven days prior to the start of the course, unless agreement has been reached to the contrary.

Fees

The information and prices contained on the web site, in the *newsUPDATE* and Open Course Calendar are correct at the time of publishing, but may be subject to variation. We therefore reserve the right to make any changes that we consider are necessary and to change the fee applying, at the time we receive confirmation of booking.

Please make cheques payable to: MSM Safety Management Services

VAT

Vat is charged on all fees at the current rate.

Cancellation

In the event of cancellation the following will apply; more than seven days notice given 20% of the fee will be payable, less than seven days notice or non-attendance the full fee will be payable. Delegate substitution is permissible up to the start of the course. Transfer to a later course is subject to a 20% surcharge if notification is received less than seven days prior to the start of the course. The course fee remains payable as if there had been no transfer.

Occasionally we may need to cancel a course. In this event we will give as much notice as circumstances permits to any delegate booked on the course. Every effort will be made to accommodate any delegate affected on the next course.



MSM Safety Management Services

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